Administration Office 1024 Hurlwood Lane, Severn
Mailing address PO Box 159, Orillia, Ontario L3V 6J3
Email info@severn.ca
Phone 705-325-2315

Authorization to Act as Agent for Building/Septic Permit(s)

This is required if the Legal Owner(s) is not present when the permit is issued to the Contractor/Agent.

I/We _____ (print name(s)), the legal owner(s) of_____(site address) authorize _____ (name), _____ (construction company name or relationship) to act as my Contractor/Agent.

_____ _____

Signature (Legal Owner #1) Date

_____ _____

Signature (Legal Owner #2) Date

_____ _____

Signature (Acting Agent/Contractor) Date

(This also applies to all registered owners named on the deed. If you are not sure, please check your tax bill.)

Alternate formats of this letter are available upon request.