



Administration Office
Mailing address
Email
Phone

1024 Hurlwood Lane, Severn
PO Box 159, Orillia, Ontario L3V 6J3
info@severn.ca
705-325-2315

Mayoral Decision

Mayoral Decision Number: DE-2025-15

Date: November 28, 2025

Purpose: A decision to remove delegate of Strong Mayor Powers to hiring or dismissal of the Chief Administrative Officer, and delegate other administrative powers

WHEREAS the Mayor of the Township of Severn has the authority to make certain decisions under Part VI.1 (Special Powers and Duties of Head of Council) of the *Municipal Act, 2001* ("Act");

AND WHEREAS per Mayor Decision DE-2025-01 various powers and duties under Section 284.5 and 284.6 were delegated;

NOW THEREFORE I, Mike Burkett, Mayor of the Township of Severn hereby issue the following decision:

1. That Mayoral Decision DE-2025-01 is rescinded.
2. That the Mayor retains the powers and duties under Section 284.5 of the Act, regarding the ability to appoint and dismiss the Chief Administrative Officer;
3. That the powers and duties assigned to the head of council under Section 284.6 of the Act, with respect to
 - a. Determining the organizational structure of the municipality; and
 - b. Hiring, dismissing, or exercising any other prescribed employment powers with respect to any division or the head of any other part of the organizational structure,are hereby delegated to the Chief Administrative Officer, subject to the statutory limitations to these powers as set out in the Act;
4. The Chief Administrative Officer may sub-delegate the authority in 3.a and 3.b. to a Township official in writing.

Dated this 28th day of November, 2025

Original Signed By Mayor Burkett

Mike Burkett, Mayor

