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Mayoral Decision

Mayoral Decision Number: DE-2025-05

Date: July 2, 2025

Purpose: To direct staff to prepare the 2026 Operating and Capital Budget

In accordance with Section 284.16 of the Municipal Act, 2001 (the "Act") and section 7 of Ontario Regulation 530/22, the Mayor shall, on or before February 1 of each year, prepare a proposed budget for the Township.

In accordance with the Authority of Part V1.1 of the Municipal Act, 2001 sections 284.3 and 284.4, Directions to municipal employees, I, Mike Burkett, Mayor of the Township of Severn hereby direct the following:

To direct the Chief Administrator Officer and Director of Finance to:

- a) prepare the draft 2026 Operating and Capital Budget that generally conforms with the budget and planning processes utilized by the Township in previous years; and
- b) schedule meetings for November 27 & 28, 2025 in accordance with the approved Council meeting schedule for Council to discuss the draft budgets at appropriate times.

Dated this 2nd day of July, 2025

Mike Burkett, Mayor